PENN STATE BERKS CAMPUS
OFF-CAMPUS HOUSING
INFORMATION & AGREEMENT FORM

PLEASE CHECK ONE: ☐ **New Listing** ☐ **Renewal Listing** ☐ ***Remove me from list***

*(Please complete the * portion of form only)*

***NAME OF CONTACT FOR RENTAL UNIT:** _____

ADDRESS OF CONTACT: _____

_____

PHONE NUMBER OF CONTACT: **( )** _____

RENT: $_____ **per** ☐ **Month** ☐ **Week** **DATE AVAILABLE:** _____

LEASE: ☐ **Yes** ☐ **No** **DURATION OF LEASE:** _____

SECURITY DEPOSIT : $ _____

ADDRESS OF UNIT FOR RENT: _____

(If the unit's address is the same as Address of Contact*, please write "same")* _____

_____

TYPE OF UNIT: ☐ **Apartment** ☐ **Boarder** ☐ **Townhouse/House**

FURNISHING & APPLIANCES INCLUDED: _____

_____

_____

KITCHEN PRIVILEGES: ☐ **Yes** ☐ **No** **PRIVATE ENTRANCE:** ☐ **Yes** ☐ **No**

PRIVATE BATH: ☐ **Yes** ☐ **No** **PETS:** ☐ **Yes** ☐ **No**

Please check box if NO shower: ☐

LAUNDRY FACILITIES IN UNIT: ☐ **Yes** ☐ **No** ***If not, how far is the closest Laundromat?*** _____ *(MILES)*

TYPE OF HEAT: ☐ **Oil** ☐ **Gas** ☐ **Electric** ☐ **Other** **CHILDREN PERMITTED:** ☐ **Yes** ☐ **No**

PLEASE CHECK ALL UTILITIES WHICH ARE *INCLUDED* IN THE RENT:

☐ Electric ☐ Cable

☐ Heat ☐ Internet

☐ Water, Sewer & Trash ☐ Phone

☐ Trash (if separate) ☐ Other: _____

PARKING OPTIONS AVAILABLE: ☐ **Garage** ☐ **Driveway** ☐ **On Street** ☐ **Assigned Spaces** ☐ **Other:** _____ *(PLEASE SPECIFY)*

APPROXIMATE DISTANCE FROM UNIT TO THE BERKS CAMPUS: _____ *(MILES)*

ADDITIONAL INFORMATION: _____

_____

_____

(Please attach more information as needed)